

RAIDERS BASKETBALL CLUB

TEAM MANAGER MANUAL

Manager Liaison Officer

NEWMAN HOLY ROSARY RAIDERS BASKETBALL CLUB

Newman Holy Rosary Raiders Basketball Club www.nhrraiders.com.au is a junior basketball club that participates in the Perry Lakes Hawks (PLH) Junior Basketball Competition.

Games are played on Friday evenings and Saturdays with games being held at the Bendat Basketball Centre and at Lords Recreation Centre.

We have teams playing in the PLH Junior Comp from U8 to U18's.

U8 Mini Hoops Program - skills sessions plus a mini game

U8 & U10 Miniball - 8.5ft rings and modified rules

U10, U12 - full basketball rules and full height (10ft) rings NO FINALS

U14, U16 & U18 - Finals are held for these age groups. Top 4 teams in each division playoff in semi-final games with the winners of each semi-final playing in a Grand Final.

For our even younger players Raiders have developed our own **Raiders Hoops** program. Head to our website form more information on the Raiders Hoops program. <https://www.raidersbasketball.club/u8-s-hoops-program>

Raiders also have an Integrated Basketball Program for our players with a physical or intellectual disability or integration difficulty. Further information can be found at <https://www.raidersbasketball.club/integrated-basketball-program>

- This manual has been updated to include COVID-19 Guidelines for 2022.

TEAM MANAGERS

The club is grateful to all parents who volunteer to manage their child's team.

The job of the Manager is to act as a source of information & organisation for the team and a point of contact between parents and the club.

Our managers should model good parenting behaviour and remind our parents and players that basketball should be fun!

This manual highlights the key information a manager needs to know for the season.

Other useful information for managers can be found on the Perry Lakes Hawks website under Junior Competition Rules.

[Junior Rules - Perry Lakes Basketball \(hawksbasketball.com.au\)](http://hawksbasketball.com.au)

This link will lead you to the **Competition By-Laws**, the **Special Rules for U10's** and **WABL** Player guidelines.

Any query or issue requiring advice or support can be directed to the Manager Liaison officers.

COMMUNICATION

Managers are responsible for all the communication from the club to their team. The managers will be notified of changes to fixtures, byes, forfeits, court plans and other important information weekly from the Manager Liaison Officer.

The team manager will then need to relay this information to their team **including the Coach!**

- Ensure all team members have contact details for the Coach and Manager.
- Ensure all team members have details of training and make it **their** responsibility to contact you or the Coach if they cannot make training.
- If a player is unable to make it to a game they must notify you and the Coach.
- Managers need to ensure all parents email addresses and contact phone numbers are accurate.
- Managers are asked to email any changes of contact details to the Registrar nhrraiders.registrar@gmail.com

TEAM BAG

Every team is supplied with a Team bag.

The Raiders Team bag will have your team name embroidered on the top and it will include:

- game ball in the correct size for your age group
- coaches board that the coach can use to illustrate/ explain plays to the team
- whistle
- training aids

The team bag and all its contents are to be returned at the end of the season. If you have any queries regarding your team bag contact the Equipment Managers.

TRAINING

The club has access to courts at Newman, Holy Rosary, Churchlands, Lords and Bendat with time slots available Mondays – Fridays from after school until the evening.

Please note Lords, Churchlands Gym and Holy Rosary gym all require people over the age of 16 attending their venues to be fully vaccinated against COVID-19.

We use an online court booking system and once teams have been announced and all teams have a coach and manager you will be sent a link to book your court and training time. Additional information regarding court availability and which courts are appropriate for your team is available on the booking site.

Please note training balls are provided at Newman and Holy Rosary courts only. All other courts will require players to bring their own balls.

If you need to change your court location/time at any point during the season please contact the Training Court Coordinator.

Training sessions generally run for an hour and in most cases teams will have access to a half court for their session.

COACHING

Managers are asked to support the coach by ensuring all players are respectful to the coach and adhere to their instructions.

If the Manager or Coach feels that the coach would benefit from additional assistance from the Club Coach then contact the Raiders Coaching Liaison.

Please ensure your Coach is kept up to date with the Club and Competition information that is sent to the Manager weekly.

INJURIES

A parent should notify you and the coach if their child is carrying any injury prior to training or a game.

There is a First Aid room at Bendat Stadium and at Lords for any injuries that occur during a game.

Any injuries that occur during training contact the parent.

Any significant injury that occurs during a game or training session must be reported to the club as soon as possible.

MOUTHGUARDS

All players are strongly encouraged to wear mouthguards during training and games.

If you are needing to get a mouthguard for your child contact the Manager Liaison Officer for information on mouthguard suppliers.

UNIFORMS

Players are required to wear a Raiders reversible numbered playing singlet, and Raiders playing shorts for games.

Each registered player will be given a playing singlet by the club for use during the season. These tops **MUST** be **returned** to the club at the end of the season.

Raiders playing shorts are available to purchase from the club.

Please note compression garments & tee shirts can be worn under playing singlets **as long as they are skin tight and are black, white or the same colour as the playing uniform.**

Raiders have crop tops for sale for our female players to wear under our playing singlets if they wish.

Raiders also have club socks that can be worn. These are not compulsory. The club prefers players to wear white socks.

Uniform penalties apply for teams with players not in correct uniform from the 3rd week of the competition.

It is the Managers responsibility to ensure your players are in the correct uniform before each game.

Point penalties are 3 points per player awarded to opposition for u12 and below. 5 points per player for U14 and above.

PLAYING SINGLETS - IMPORTANT DETAILS

- Raider's numbered playing singlets are for **game day only** and are **NOT** to be worn for training, or at times when not playing.
- Parents are not to make any adjustments to the singlets (cutting material or fine stitching width/length, labelling etc). All shirts need to be returned to the club in original condition.
- Raiders singlets that are not returned at the end of season or that are return damaged or heavily stained will incur a replacement fee of \$60.
- Managers to ensure there are no double up of player numbers
- Raiders teams should play in the burgundy top and only wear the white when there is a colour clash. In a Raiders v Raiders clash the team listed **SECOND** in the fixture is the team that should wear the white.
- It is the manager's responsibility to collect all playing tops at the end of the season for return to the club.

Any queries regarding uniform can be directed to our VP of Uniforms.

CLUB MERCHANDISE

Raiders have Hoodies, Socks, Crop tops, Beanies, Stubbie holders, Face Masks and Slides available for purchase.

These are generally available to buy at the club uniform collection days and selected game days throughout the season. See website for more details or to purchase contact our VP of Sponsorship & Apparel.

TEAM GRADING

The first games of the season are used to grade teams and adjustments are made by Hawks to place teams into appropriate divisions.

Further adjustments can be made during the season if game results indicate individual teams need to go up or down a division.

If you, or the coach feel the team is in the wrong grade, please contact the committee and we can liaise with Hawks to address it.

GAMES

Games are played on Friday evenings and Saturday's across 2 locations Bendat Basketball Centre and Lords Sports Complex and are played in 20 min halves.

Team managers will be notified of the competitions fixtures at the start of each week. It is the manager's responsibility to notify their team of their game time and court number/location.

Eg. Saturday 10.50am Court 3 Bendat

The link to the weekly fixtures are also available for parents to access via the Raiders and Hawks websites and from PlayHQ.

During games:

- The players' bench is reserved for the Coach and players **only**. All players must sit on the bench.
- All players are encouraged to bring a water bottle and have it on the bench during the game.
- All teams are encouraged to arrive at their game 10mins prior to their scheduled game time. If a player is running late they should notify you and the coach!!
- Games will commence at their scheduled time regardless of how many players are in attendance.

SCORING ROSTER

It is recommended that Managers make up a scoring roster so that all parents/guardians take their turn. If some families are unsure of how to score encourage them to sit and watch someone else so that they learn.

It's important to note that while it is junior basketball, some kids like to look at their "stats" so be mindful when recording "buckets" and fouls that they are recorded against the correct player.

FORFEITS

Forfeits can be costly and inconvenient for both teams. A team/club may incur a fine for a forfeited game.

When managers are aware that they will be low on players, we have the option to bring players up from **lower divisions and age groups** to sub into your team. Fill-in Players cannot be from the same division.

Contact the Manager Liaison Officer for assistance in sourcing players. Please allow at least **3 days notice**.

In the case of a last minute forfeit (on the day of the game/night before the game) we will be unable to organise replacement players.

An email is **not acceptable** and we will require a text to be sent to the Manger Liaison Officer (if they don't respond it means they haven't seen it!!)

Please allow enough time for the Liaison to see the message to get in touch with Hawks so that the opposing team can be notified.

The text must include:

- Team number (and ideally the opposition team number as well)
 - Game time
 - Age group & Division
- Eg. RA632 v CC341 11.40am U14 girls Div 2

Any team that forfeits multiple games will be removed from the competition.

FINALS

For teams in the U14 and above divisions there are finals. All eligible teams are expected to participate in the finals.

There are semi-final games played between the top 4 teams of each division. Usually 1 v4 and 2v3 and the winners of each of these games go on to play in a Grand Final game.

UMPIRING

Game Umpires are provided for each game.

Please remember and remind your team that a lot of the ref's are still learning themselves and that they are kids! They may make mistakes but they are doing the best they can. Please be kind, all players and parents and members of the Raiders basketball club should treat all umpires with respect.

If the Coach or Manager have concerns with the standard of umpiring and believe additional support is needed then they should approach the Umpire Supervisor at the centre (room opposite Court 1.)

Managers:

- Remind parents that **only the Coach** can address an umpire.
- If there has been a particular incident in a game a written overview needs to be provided to the Raiders Basketball President either by the Coach or Manager. This concern will be followed up by the Raiders President or nominated committee representative.
- The Managers Liaison officer will provide support to coach and managers with this process if needed.
- **Hawks and Raiders subscribe to the “Zero Tolerance” policy for coaches and parents when it comes to umpiring.**

CODE OF CONDUCT

Ensure all team members have a copy of, and are reminded of, the code of conduct for our club. A copy is available on our website and on the Perry Lakes Hawks website.

WEBSITE

The Raiders website provides weekly fixture times, newsletter, committee names and contact numbers, important announcements and dates.

Please inform parents of the Raiders website <http://www.nhrraiders.com.au/>

SOCIAL MEDIA

We have a club Facebook and Instagram page please like/ follow our pages and encourage your team to do the same. We will often use these social media outlets to post club information and event reminders.

Facebook: Newman Holy Rosary Raiders

Instagram: newmanraidersbasketball

Teams are encouraged to submit photos of their teams and/or players to our social media pages. Please check with the parents on your team before sending photos through.

TEAM PHOTOS

During the season, for all teams, a team photo will be taken by Hawks. **This is optional.** If you would like your team to have a team photo you can present to the photographer on the day and have your picture taken. A copy of the photo will be available for purchase.

- The Manager is responsible for collecting photo money and placing the orders.
- Notification regarding dates and times for photos will be advertised on the website. The photo shoot generally occurs mid-season.

RAIDERS CLUB PHOTOGRAPHER

Raiders from time to time will have a professional photographer attend our games. You will be notified if your team has been selected to have photos taken. Copies of the photos will be made available to your team for no charge.

If any players on your team do not wish to be photographed the team manager must let us know. If you have a player on your team that has not given photo permission on their registration form your team will not be selected for photos.

Photos taken may occasionally be used on the Raiders website or social media platforms.

CLUB WINDUP

There is a Raiders Club wind-up usually held at the Newman Sports Complex in September after the finals. Information about the windup and dates and times will be communicated towards the end of the season.

At the windup the club will present club awards such as Coach of the Year and Committee Member of the year and there will also be presentations of Team and Player awards.

TROPHYS

All players in Raiders Hoops, U8, Mini-ball and U12 teams will receive a trophy/medal each.

In age groups U14 and above 2 players per team will receive a trophy. Some common awards are for Most Valuable Player, Most Improved Player, Coaches Award, Best Defensive Player etc.

The coach will decide the method for the allocation of these trophies. It is up to the coach to decide on who to award and what type of award the player will receive.

Some coaches may like to keep track of how a player has gone throughout the season to help with deciding on these awards at the end. Some may like to do a vote or allocate points after each game etc. Please discuss this with your coach at the start of the season.

END OF SEASON

Just a few final points on the manager's responsibilities at the end of the season.

- It is customary for the team Manager to take a collection from all players at the end of the season for a small gift of appreciation for the Coach.
- You may wish to organise a small team wind-up, pizza night, bbq/play in the park. Discuss with other team members/ parents to see if they are interested.
- Arrange to collect Raider's playing singlets immediately after the **last** game. ***Managers are to submit ALL singlets at once and must be collected prior to the Windup/Presentation Day.***
- Assist the coach in ensuring that the team bag and ALL its contents are returned at the club windup.

HAVE A GREAT SEASON

GO RAIDERS!